

JOURNAL OF THE (1442<sup>nd</sup>) MEETING OF THE  
BOARD OF TRUSTEES  
THE METROPOLITAN ST. LOUIS SEWER DISTRICT  
March 20, 2007 - 7:30 A.M.

The Trustees of the District met in Rooms 111/112 at 2350 Market on the above date. Present at meeting:

Board of Trustees

D. J. Hayes, Chair  
C. Karam, Vice Chair (excused)  
E. Harshman  
J. H. Goffstein  
D. B. Rosenberg  
J. H. Buford

Staff Members

J. L. Theerman, Executive Director  
R. E. Hayman, General Counsel  
K. J. Tyminski, Secretary-Treasurer  
J. M. Zimmerman, Director of Finance  
B. Hoelscher, Director of Engineering  
D. St. Pierre, Director of Operations

Also present were Mr. Tom Sullivan, 35 N. Central; Ed Sweet, Parsons Water; Shameka Watts, KPMG; John Schilling, Black & Veatch; Donald Moore, David Mason & Assoc.; Doug Lambert, Geotechnology; Vicki Taylor Edwards, Director of Human Resources; Marie Collins, Assistant Director of Engineering; Lance LeComb, Public Affairs Specialist; Gene Rhodes, Audit Administrator; Theresa Bellville, Asst. Director of Finance; Debbie Johnson, Public Affairs Rep.; Steve Brown, Asst. Director of Human Resources; Barbara Mohn, Director of Information Systems, and Pam Bell, Secretary to the Executive Director.

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Ms. Dee Joyce-Hayes opened the meeting pursuant to notice and call.

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Upon motion made by Mr. Rosenberg, seconded by Mr. Goffstein, the Journal of the February 8, 2007 (1441<sup>st</sup>) Meeting was approved by unanimous voice vote.

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The Chair reported that every two years the Chair and Vice Chair positions on the Board of Trustees alternate between the city and the county. As such, this morning's meeting will be my last as Board chair, having filled the remainder of Harold Crumpton's term in this position. Later this morning, the Board will elect a new chair, who will be a county trustee, and a new vice chair, who will be a City Trustee.

The District was formed in 1954 to manage our area's wastewater and stormwater needs more efficiently. It was also created to help foster a closer relationship between city and county interests on issues that impact everyone living in our St. Louis community, irrespective of municipal boundaries. With that in mind, MSD has been an important example of area wide cooperation, the lessons of which should not be discounted. The separation of the city and the county are well documented in our region's history. It is important for us to remember, though, that ultimately we are all part of the same community and have common interests that unite us all. I am proud to have served as Chair and look forward to continue working with my fellow trustees.

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Mr. Rosenberg reported that the Program Management Committee met on February 27, 2007, at 7:30 a.m. The meeting was attended by Trustees Karam, Joyce-Hayes, and Rosenberg. The minutes of the January 30, 2007, meeting were approved.

Staff first discussed the bids received for the Infrastructure Repairs project for FY2007. The low bid of \$7,012,217.00 by Michels Pipe Services was found non-responsive due to failure to meet the District's MWBE requirement. The second low bid by Insituform Technologies was higher than permitted by the guidelines set by Resolution No. 2474. Because Staff could find no compelling reason to recommend that the Board accept the second low bid, all bids will be rejected and the project re-bid.

Staff then presented and discussed the agenda items to be introduced at the next Board meeting. There was a detailed discussion regarding the following items:

Items 25 & 26 – Lockwood Ct. #661 and Oak Knoll Manor – These are the first projects awarded to Heartland Construction & Excavating. Per District policy, this company will be required to successfully complete these projects before being allowed to bid on any future projects.

Item 30 – New and Increased Engineering and Service Fees – This ordinance will update fees last established in 1992. The new fees represent a 25% increase in efficiency when comparing the existing fee structure to inflation. There are also new fees established for new services requested by the Home Builders Association. The new fees schedule is attached to this report.

Items 31 through 34 – Staff is requesting the right to proceed to condemnation on these four projects. Staff, as always, will continue to negotiate with the remaining property owners on these projects.

Staff then discussed Items 9 and 13 on today's consent agenda involving Parsons Water and Infrastructure. Staff reviewed the good service Parsons has given the District in the past and is recommending that the Board proceed with approving these contracts. Mr. Ed Sweet, Parsons' local project manager for District projects, was in attendance at the meeting. The Committee questioned Mr. Sweet about the magazine and newspaper articles regarding Parsons. The Committee directed Staff to leave these items on the consent agenda for consideration.

Finally, item 37 on this morning's agenda is a request for introduction and adoption to allow the District to enter into a lease agreement with St. Louis County for a North County Service Center. Mr. Theerman will give more details on this item in his report.

The meeting was adjourned at 8:30 a.m. The next meeting is tentatively scheduled for Tuesday, April 3, 2007 at 7:30 a.m.

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Mr. Goffstein reported that the Audit Committee met on February 13, 2007 at 7:35 a.m. The meeting was attended by Board Trustees Charles Karam and David Rosenberg.

The Audit Committee approved the Mini Risk Assessment, Cash Receipts and Collections, Payroll, IT General Controls and Facilities Management reports. The Committee was presented with the Internal Audit Status update and open recommendations. The Committee also approved the renewal of the Hochschild, Bloom & Co. contract for another year at \$105,000.

The Missouri Department of Natural Resources (MDNR) recent industrial pretreatment program audit was discussed. The District is required to implement a pretreatment program in accordance with State and Federal regulations. There were no deficiencies noted in the audit report and the MDNR commended the District's program and indicated the program should be used as a model in the region.

In addition, the upcoming Meramec audit was discussed. The audit will commence in late April and was accelerated in order to be completed before the contract is fully closed out. The timeframe of the audit is contingent on the completion of the plant. The tunnel is complete, with work remaining on the pump station. The plant is expected to be fully functional on March 1, 2007.

The meeting was adjourned at 8:10 a.m.

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Ms Harshman reported that MSD representatives annually travel to our state capitol to meet with state legislators to inform them of MSD's financial needs and provide them with an overall update on the State of the District. This year informational meetings were held on February 20th. A short list of the Missouri legislator's offices that MSD visited included:

- a) Speaker Rod Jetton
- b) Senator Tim Green
- c) Senator Joan Bray
- d) Representative Gina Walsh
- e) Representative Tony George
- f) Representative Jake Zimmerman
- g) Senator Kevin Engler

- h) Representative Walt Bivins
- i) Senator Maida Coleman
- j) Senator Rita Days
- k) Senate President Pro Tem Michael Gibbons
- l) Senator Jeff Smith

MSD representatives shared with the legislators information concerning changing regulatory standards, rate issues, engineering projects and public outreach efforts. MSD sought assistance in securing additional SRF funding in the sum of \$40M. In addition, MSD seeks to secure \$20M in grant monies for first class counties, capital funding for stormwater projects and \$8M in matching stormwater grants for this fiscal year.

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Mr. Rosenberg reported that the Finance Committee held its monthly meeting at 8:15 AM on Tuesday, February 13th. In attendance were Trustees Mr. David Rosenberg, Mr. James Buford, Dr. Ellen Harshman and Mr. Charles Karam. At this meeting the following was discussed.

Ms. Zimmerman presented the December ARC Reports to the Committee. The reports were reviewed and accepted into the Committee's minutes as required by Ordinance. Ms. Zimmerman then reviewed the December 2006 Internal Financial Report and highlighted the 49% increase in End of Month Cash was due to the receipt of Bond Proceeds from the recent Bond Sales. Ms. Zimmerman indicated the General Fund Budget variance overview through December 2006 was forecasting total general fund expenditures to come in 10.1% or \$13 million under budget. Ms. Zimmerman then presented the Collection Activity update as of December 31, 2006 and indicated the collection agency performance through December 2006 was \$9,619,641 and on track for potential FY 2007 total bad debt collection of \$19.2 million.

The Committee discussed the Rate Proposal Status with regards to Charter requirements regarding time lines.

Mr. Tyminski then presented to the Committee a sample of a proposed schedule of activities for the Investment Sub-Committee to consider for the calendar year 2007, as well as a list of potential advisory members for the Investment Sub-Committee. Also the Committee reviewed the 4<sup>th</sup> Quarter Pension Report with the Districts Investment Advisor Doris Ewing with NEPC. Each of the individual Managers in the portfolio were reviewed and discussed as to performance compared to each manager's respective benchmark.

Mr. Tyminski presented the Committee with a presentation of the Missouri State Stormwater Grant / Loan Assistance Program. The Committee was to consider the District becoming the administrative agent of the State to the municipalities that complete Stormwater projects that qualify for this State Funding. The amount of Funds is approximately \$4.9 million. The District would take control of the funds in April 2007 and be required to disburse all funds by April 30, 2010. This is item # 35 on the agenda and the Finance Committee is in favor and ask for the full boards approval of this Ordinance.

Mr. Steve Brown, Assistant Director of Human Resources presented to the Committee the option for renewal of contract for services with Barnes Care that provides the Districts new employee physicals, drug testing services, and workers compensation claims matters, for one year. After discussion of the types of services, and the quality of service, as well as value for service it is the recommendation of the Finance Committee to extend the contract with Barnes Care for another year.

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Mr. Theerman reported that on March 2nd the District initiated the startup of the Lower Meramec Treatment Plant, tunnel and pump station. Because treatment processes are biological in nature they take several weeks to startup. This facilities startup is progressing normally without any unusual startup concerns.

You will recall that the District has an administrative agreement with the Department of Natural Resources for the elimination of flows from the District's Baumgartner Lagoon on or before March 31st. I am happy to report that the events of the past few weeks have fulfilled that obligation. The Baumgartner Lagoon will now be decommissioned with the wastewater solids removed and disposed of per state regulations.

I have recently completed 16 Update sessions with District Employees. In order to foster communications with the staff I meet with all employees twice per year. In these sessions I discussed a number of issues that were raised in a recent employee survey. Specifically we discussed compensation and benefits, opportunities for advancement, and employee perceptions regarding management. Like all organizations, MSD has areas which can be improved. I told the staff that we will continue to work to improve by adopting best practices and through the development of our staff.

These sessions are typically give and take where employees are free to ask any questions of me. At these same Update meetings I presented and answered questions about the wastewater and stormwater rate proposal that has been forwarded to our Rate Commission.

Item 37 on the agenda is a request for introduction and adoption of a lease agreement with St. Louis County to allow the District to open a North County Service Center in the Village Square Shopping Center in Hazelwood, Missouri. The main purpose of this center is to provide a remote service site for some District services in anticipation of traffic disruptions that will be caused by the work on Highway 40.

The lease is for \$1 per month. The General Counsel's office and our Risk Management group have reviewed the details of the agreement. The St. Louis County Council has already approved this agreement.

Final preparations are being made such as the installation of phones, computers, and furniture with an anticipated start-up date of April 2, 2007. The staff will inform its customers of the exact date this service will become available as preparations are finalized.

The services to be initially offered include a customer service desk, overnight drop-off and pick-up of documents, and limited bill paying. The District will track the usage of this site and take any suggestions for additional services over the first six-month trial period. At that time, a decision will be made as to how to proceed with this location.

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Mr. Sullivan addressed the Board and complimented Ms. Joyce-Hayes for her services as Chair. He addressed some of the comments made by Mr. Goffstein at the last meeting related to the Sunshine Law. Mr. Sullivan asked if the Baumgartner Lagoon had been taken offline by March 31<sup>st</sup>. Mr. Theerman indicated that it had been. Mr. Sullivan asked if the employee survey had been made available to the Board. Mr. Theerman responded that it had not been made available to the Board and was done in March, 2006. Mr. Sullivan asked that the District look into its purchasing agreement with Egyptian Office Furniture to see if better pricing could be obtained for the purchase of office furniture at the 2350 Market Street location. Mr. Sullivan asked if the District had catered any barbeques. Mr. Theerman responded that the District had sponsored a series of barbeques for the Operations staff that worked hard during the summer power outages. He indicated that these were nominal cost events. Mr. Sullivan asked if Mr. Theerman knew the dollar amount. Mr. Theerman indicated that he did not have those available. Mr. Sullivan indicated that he had heard that some contractors feel there is collusion between MSD and Insituform. Mr. Sullivan questioned why Bank of America was moved into the lead role for the Commercial Paper program. Mr. Tyminski indicated that Bank of America had a longer tenure and experience with MSD's debt.

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Mr. Walid Hatoum of Parsons Water & Infrastructure addressed the Board and indicated that Parsons has a long and distinguished history in St. Louis. The Parsons presence dates back to 1919 with the founding of the firm Harland, Bartholomew & Associates. Currently, their firm consists of 100 employees that have worked on a number of notable projects such as the Lambert Airport Expansion, the renovation at the Arch grounds, and they are the lead design firm on the Highway 40 Project. He stressed that their firm is technically competent, have worked for a number of municipalities in the St. Louis area, and has a strong national reputation. He cited awards received from the National Security Council and the Minority Engineering Magazine. He indicated that along with the good press, there has been some bad. He had been involved with the Iraq projects and had lived in the Green Zone for a period of time. He explained that working conditions in Iraq are quite difficult; where 800 civilian contractors have been killed. Much of the work done by civilian firms had formerly been handled by the military. He emphasized the number of projects that have been worked on are targets by the insurgents. He concluded by noting that Parsons continues to receive contracts for work in Iraq and that the repairs made to the police academy were made at no additional cost.

## CONSENT AGENDA

ADOPTION OF PROPOSED ORD. NO. 129-07 (ORDINANCE NO. 12396) APPROPRIATING \$154,000.00 FROM THE SANITARY REPLACEMENT FUND FOR ENGINEERING SERVICES FOR THE DESIGN OF PORTIS #3242 COMBINED SEWER IMPROVEMENTS (2006049) AND AUTHORIZING THE EXECUTIVE DIRECTOR AND SECRETARY-TREASURER ON BEHALF OF THE METROPOLITAN ST. LOUIS SEWER DISTRICT TO ENTER INTO CONTRACT NO. E-1207 WITH PARSONS WATER & INFRASTRUCTURE, INC. FOR THE AFORESAID ENGINEERING SERVICES.

ADOPTION OF PROPOSED ORD. NO. 139-07 (ORDINANCE NO. 12397) APPROPRIATING \$290,000.00 FROM THE OPERATION, MAINTENANCE AND CONSTRUCTION IMPROVEMENT FUND OF BLACK CREEK TO BE USED FOR PROJECT COSTS FOR THE CONSTRUCTION OF STORM SEWERS IN EULALIE AVE. 8600 BLOCK PHASE II (88187A), IN THE CITY OF BRENTWOOD, MISSOURI; AND AUTHORIZING THE EXECUTIVE DIRECTOR AND SECRETARY-TREASURER ON BEHALF OF THE METROPOLITAN ST. LOUIS SEWER DISTRICT TO ENTER INTO A CONTRACT WITH BOMMARITO UTILITIES, LLC FOR THE CONSTRUCTION OF THE AFORESAID STORM SEWERS.

ADOPTION OF PROPOSED ORD. NO. 140-07 (ORDINANCE NO. 12398) APPROPRIATING \$49,000.00 FROM THE OPERATION, MAINTENANCE AND CONSTRUCTION IMPROVEMENT FUND OF BLACK CREEK TO BE USED FOR PROJECT COSTS FOR THE CONSTRUCTION OF STORM SEWERS IN SUNNY MEADE AND GRAYBRIDGE STORM SEWER IMPROVEMENTS (2006065), IN THE CITY OF LADUE, MISSOURI; AND AUTHORIZING THE EXECUTIVE DIRECTOR AND SECRETARY-TREASURER ON BEHALF OF THE METROPOLITAN ST. LOUIS SEWER DISTRICT TO ENTER INTO A CONTRACT WITH PARKWAY INC. FOR THE CONSTRUCTION OF THE AFORESAID STORM SEWERS.

ADOPTION OF PROPOSED ORD. NO. 141-07 (ORDINANCE NO. 12399) APPROPRIATING \$715,000.00 FROM THE REAL PROPERTY IMPROVEMENT AND ALTERATIONS FUND FOR BUILDING AND RENOVATION SERVICES IN MARKET #2350 OFFICE RENOVATION - 2005 (2006093), IN THE CITY OF ST. LOUIS, MISSOURI; AND AUTHORIZING THE EXECUTIVE DIRECTOR AND SECRETARY-TREASURER ON BEHALF OF THE METROPOLITAN ST. LOUIS SEWER DISTRICT TO ENTER INTO A CONTRACT WITH TARLTON CORPORATION, WHEREBY TARLTON CORPORATION WILL PROVIDE SAID SERVICES FOR THE DISTRICT.

ADOPTION OF PROPOSED ORD. NO. 142-07 (ORDINANCE NO. 12400) MAKING A SUPPLEMENTAL APPROPRIATION OF \$1,000,000 FROM THE IMPROVEMENT FUND FOR ADDITIONAL ENGINEERING SERVICES TO AUGMENT, ASSIST, AND FACILITATE VARIOUS PLANNING TASKS AND ACTIVITIES FOR AN EXPANDED STORMWATER CAPITAL PROGRAM IN STORMWATER FACILITY PLANNING (2005122); AND AUTHORIZING THE EXECUTIVE DIRECTOR AND SECRETARY-TREASURER ON BEHALF OF THE METROPOLITAN ST. LOUIS SEWER DISTRICT TO ENTER INTO AMENDMENT NO. 1 OF CONTRACT E-1173 WITH PARSONS WATER & INFRASTRUCTURE, INC. FOR THE AFORESAID ENGINEERING SERVICES.

ADOPTION OF PROPOSED ORD. NO. 143-07 (ORDINANCE NO. 12401) MAKING A SUPPLEMENTAL APPROPRIATION \$100,000.00 FROM THE GENERAL FUND OF THE DISTRICT FOR ADDITIONAL ENGINEERING SERVICES FOR STREAMBANK MITIGATION PROGRAM DEVELOPMENT (2004060); AND AUTHORIZING THE EXECUTIVE DIRECTOR AND SECRETARY-TREASURER ON BEHALF OF THE METROPOLITAN ST. LOUIS SEWER DISTRICT TO ENTER INTO AMENDMENT NO. 4 OF CONTRACT E-1131 WITH GEOTECHNOLOGY, INC. FOR THE AFORESAID ENGINEERING SERVICES.

ADOPTION OF PROPOSED ORD. NO. 145-07 (ORDINANCE NO. 12402) APPOINTING MCGRUFF, SEIBELS & WILLIAMS OF MISSOURI, INC. THE INSURANCE BROKER OF RECORD FOR THE METROPOLITAN ST. LOUIS SEWER DISTRICT FOR A PERIOD OF ONE (1) YEAR, EFFECTIVE APRIL 1, 2007; AND AUTHORIZING THE EXECUTIVE DIRECTOR AND SECRETARY-TREASURER ON BEHALF OF THE DISTRICT TO ENTER INTO A CONTRACT OR CONTRACTS WITH MCGRUFF, SEIBELS & WILLIAMS OF MISSOURI, INC. WHEREBY MCGRUFF, SEIBELS & WILLIAMS OF MISSOURI, INC. WILL SERVE AS THE DISTRICT'S BROKER OF RECORD AND PROVIDE OTHER SERVICES FOR THE DISTRICT'S INSURANCE PROGRAM.

### Plan Approval

#### Oak Knoll Manor Storm Sewer (2006091)

This project, located east of Laclede Station Road and northwest of Watson Road in the Village of Marlborough, is to collect runoff from an existing parking lot that causes erosion and flooding of rear yards in the Oak Knoll Subdivision. This project is in the Fiscal Year 2007 Budget and the estimated construction cost is \$50,000.

#### CSO – Interceptor Access and Monitoring Improvements Phase II (BP Interceptor Level Sensors) (2003054D)

This project, located in the City of St. Louis, is to comply with the Environmental Protection Agency requirements for control of combined sewer overflows. This project is in the Fiscal Year 2007 Budget and the estimated construction cost is \$ 334,000.

#### Bon Aire Storm Sewer (2004042)

This project, located in North of Interstate 40 and West of Highway 170 in the municipalities of Ladue and Olivette, Missouri, is to eliminate backyard flooding and street flooding on Bon Aire Drive. This project is in the fiscal Year 2006 Budget and the estimated construction cost is \$ 150,000.

#### Helen Avenue Storm Sewer Relocation (IR) (2005094A)

This project, located in an area south of Brentwood Blvd. and east of Manchester Rd. in Brentwood, Mo., is to alleviate house and yard flooding. The project will consist of the installation of approximately 369 lineal feet of pipe sewers, varying in size from 6" to 36" in diameter, the installation of 2 sanitary sewer manholes and 3 storm sewer structures. It is anticipated this project will take 60 calendar days to complete. This project is in the Fiscal Year 2007 Capitol Improvement Program Budget, Infrastructure Repairs (IR). The estimated construction cost is \$157,800.

Lemay WWTP Sodium Hypochlorite System (2006189)

This project, located in unincorporated St. Louis County, is to replace a temporary sodium hypochlorite system with a permanent system to control seasonal filamentous bulking of secondary sludge. This project is in the Fiscal Year 2007 Budget and the estimated construction cost is \$186,000.00.

Fenton Wastewater Treatment Plant Odor Improvements (2006171)

This project, located in the City of Fenton in St. Louis County, is to provide odor control on the grit tank, main influent channel and the primary clarifier launder and weir channel. This project is in the Fiscal Year 2007 Budget and the estimated construction cost is \$523,400

CC-13 Creve Coeur Creek Sanitary Relief (SKME-023) (89131)

This project, located in Unincorporated St. Louis County, is to alleviate basement backups due to overcharged sanitary sewers. This project is in the Fiscal Year 2007 Budget and the estimated construction cost is \$ 1,060,000.

Motion made by Mr. Rosenberg, seconded by Ms. Harshman, that the Consent Agenda be adopted.

Motion passed – 5 ayes, no nays

Poll taken:	J. Goffstein	aye	E. Harshman	aye
	D. Rosenberg	aye	D. Joyce-Hayes	aye (except Ord 142-07)
	J. Buford	aye		

The Chair declared the Consent Agenda adopted and proposed Ord. Nos. 129-07, 139-07, 140-07, 141-07, 142-07, 143-07, 144-07, and 145-07, and were assigned Ordinance Nos. 12396, 12397, 12398, 12399, 12400, 12401 and 12402.

UNFINISHED BUSINESS

Ordinances

None

Resolutions

None.

NEW BUSINESS

Ordinances

INTRODUCTION OF PROPOSED ORD. NO. 144-07 AUTHORIZING THE EXECUTIVE DIRECTOR AND SECRETARY-TREASURER ON BEHALF OF THE BOARD OF TRUSTEES OF THE METROPOLITAN ST. LOUIS SEWER DISTRICT TO ENTER INTO A CONTRACT WITH THE FIRM OF HOCHSCHILD BLOOM & COMPANY LLP FOR AN INDEPENDENT AUDIT OF THE ACCOUNTING RECORDS OF THE DISTRICT.

Proposed Ord. No. 144-07 was presented and read. This is the second year of a five-year engagement. The term of the external auditor is renewed annually and the fee is set through a multi-year proposal process. This year’s fee will remain constant at \$105,900.

Motion made by Mr. Rosenberg, seconded by Ms. Joyce-Hayes that proposed Ord. No. 144-07 be introduced.

Motion passed – 4 ayes, no nays, 1 abstain

Poll taken:	J. Goffstein	abstain	E. Harshman	aye
	D. Rosenberg	aye	D. Joyce-Hayes	aye
	J. Buford	aye		

INTRODUCTION OF PROPOSED ORD. NO. 147-07 APPROPRIATING \$215,000.00 FROM THE OPERATION, MAINTENANCE AND CONSTRUCTION IMPROVEMENT FUND OF DEER CREEK TO BE USED FOR PROJECT COSTS FOR THE CONSTRUCTION OF STORM SEWERS IN KORTWRIGHT AND STANLEY STORM SEWER (2006058), IN THE CITY OF ROCK HILL, MISSOURI; AND AUTHORIZING THE EXECUTIVE DIRECTOR AND SECRETARY-TREASURER ON BEHALF OF THE METROPOLITAN ST. LOUIS SEWER DISTRICT TO ENTER INTO A CONTRACT WITH UNNERSTALL CONTRACTING CO., LTD. FOR THE CONSTRUCTION OF THE AFORESAID STORM SEWERS.

Proposed Ord. No.147-07 was presented and read. The work to be done under this contract consists of the construction of approximately 669 lineal feet of pipe sewers 12-inches in diameter and appurtenances. The purpose of this project is to eliminate street flooding at the intersection of Kortwright and Stanley Avenue. This project is scheduled to be completed in 60 days.

Motion by Mr. Rosenberg, seconded by Mr. Buford that proposed Ord. No. 147-07 be introduced.

Motion passed – 5 ayes, no nays

Poll taken:	J. Goffstein	aye	E. Harshman	aye
	D. Rosenberg	aye	D. Joyce-Hayes	aye
	J. Buford	aye		

INTRODUCTION OF PROPOSED ORD. NO. 148-07 APPROPRIATING \$79,000.00 FROM THE OPERATION, MAINTENANCE AND CONSTRUCTION IMPROVEMENT FUND OF DEER CREEK TO BE USED FOR PROJECT COSTS FOR THE CONSTRUCTION OF STORM SEWERS IN LOCKWOOD CT. #661 STORM SEWER IMPROVEMENTS (2006059), IN THE CITY OF WEBSTER GROVES, MISSOURI; AND AUTHORIZING THE EXECUTIVE DIRECTOR AND SECRETARY-TREASURER ON BEHALF OF THE METROPOLITAN ST. LOUIS SEWER DISTRICT TO ENTER INTO A CONTRACT WITH HEARTLAND CONSTRUCTION & EXCAVATING FOR THE CONSTRUCTION OF THE AFORESAID STORM SEWERS.

Proposed Ord. No. 148-07 was presented and read. The work to be done under this contract consists of the construction of approximately 542 lineal feet of pipe sewers varying in size from 12-inches to 18-inches in diameter and the installation of seven (7) storm sewer structures. The purpose of this project is to address yard flooding and erosion of four residential properties. This project is scheduled to be completed in 45 days.

Motion by Mr. Rosenberg, seconded by Ms. Joyce-Hayes that proposed Ord. No. 148-07 be introduced.

Motion passed – 5 ayes, no nays

Poll taken:	J. Goffstein	aye	E. Harshman	aye
	D. Rosenberg	aye	D. Joyce-Hayes	aye
	J. Buford	aye		

INTRODUCTION OF PROPOSED ORD. NO. 149-07 APPROPRIATING \$54,000.00 FROM THE OPERATION, MAINTENANCE AND CONSTRUCTION IMPROVEMENT FUND OF SEMINARY BRANCH OF RIVER DES PERES TO BE USED FOR PROJECT COSTS FOR THE CONSTRUCTION OF STORM SEWERS IN OAK KNOLL MANOR STORM SEWER (2006091), IN THE VILLAGE OF MARLBOROUGH, MISSOURI; AND AUTHORIZING THE EXECUTIVE DIRECTOR AND SECRETARY-TREASURER ON BEHALF OF THE METROPOLITAN ST. LOUIS SEWER DISTRICT TO ENTER INTO A CONTRACT WITH HEARTLAND CONSTRUCTION & EXCAVATING FOR THE CONSTRUCTION OF THE AFORESAID STORM SEWERS.

Proposed Ord. No. 149-07 was presented and read. The work to be done under this contract consists of the construction of approximately 227 lineal feet of pipe sewers 12-inches in diameter and appurtenances. The purpose of this project is to collect runoff from an existing parking lot that causes erosion and rear yard flooding of homes within Oak Knoll Subdivision. This project is scheduled to be completed in 30 days.

Motion by Mr. Rosenberg, seconded by Mr. Buford that proposed Ord. No. 149-07 be introduced.

Motion passed – 5 ayes, no nays

Poll taken:	J. Goffstein	aye	E. Harshman	aye
	D. Rosenberg	aye	D. Joyce-Hayes	aye
	J. Buford	aye		

INTRODUCTION OF PROPOSED ORD. NO. 150-07 APPROPRIATING \$72,000.00 FROM THE IMPROVEMENT FUND TO REIMBURSE ST. LOUIS COUNTY, MISSOURI FOR THE COSTS OF CONSTRUCTION OF SANITARY SEWERS AS UNDERTAKEN BY ST. LOUIS COUNTY, MISSOURI IN WILDHORSE CREEK ROAD RELOCATION (P-23103) IN THE CITY OF CHESTERFIELD, MISSOURI; AND AUTHORIZING THE EXECUTIVE DIRECTOR AND SECRETARY-TREASURER ON BEHALF OF THE METROPOLITAN ST. LOUIS SEWER DISTRICT TO ENTER INTO A CONTRACT WITH ST. LOUIS COUNTY, MISSOURI WHEREBY THE DISTRICT WILL REIMBURSE ST. LOUIS COUNTY, MISSOURI FOR THE CONSTRUCTION OF SAID SANITARY SEWERS.

Proposed Ord. No. 150-07 was presented and read. The District's share of the work to be done under this contract consists of the construction of approximately 300 lineal feet of 18-inch diameter sanitary sewer as part of the relocation of Wildhorse Creek Road by St. Louis County.

Motion by Mr. Goffstein, seconded by Mr. Rosenberg that proposed Ord. No. 150-07 be introduced.

Motion passed – 5 ayes, no nays

Poll taken:	J. Goffstein	aye	E. Harshman	aye
	D. Rosenberg	aye	D. Joyce-Hayes	aye
	J. Buford	aye		

INTRODUCTION OF PROPOSED ORD. NO. 151-07 APPROPRIATING \$622,000.00 FROM THE SANITARY REPLACEMENT FUND FOR ENGINEERING SERVICES FOR THE DESIGN OF MASON VALLEY SANITARY RELIEF (SKME-420 & 420A) (2006046) AND AUTHORIZING THE EXECUTIVE DIRECTOR AND SECRETARY-TREASURER ON BEHALF OF THE METROPOLITAN ST. LOUIS SEWER DISTRICT TO ENTER INTO CONTRACT E-1209 WITH CRAWFORD MURPHY & TILLY INC. FOR THE AFORESAID ENGINEERING SERVICES.

Proposed Ord. No. 151-07 was presented and read. This project consists of the design and preparation of construction documents for approximately 8,740 feet of 8-inch to 30-inch diameter sanitary sewer and appurtenances. This project will provide for the elimination of three sanitary bypasses and alleviate basement backups for approximately eleven properties. The preliminary construction cost estimate is \$3,020,000.00. The non-construction costs are 22% of the total estimated program costs. The design costs are 16% of the estimated construction costs.

Motion by Mr. Rosenberg, seconded by Ms. Joyce-Hayes that proposed Ord. No. 151-07 be introduced.

Motion passed – 5 ayes, no nays

Poll taken:	J. Goffstein	aye	E. Harshman	aye
	D. Rosenberg	aye	D. Joyce-Hayes	aye
	J. Buford	aye		

INTRODUCTION OF PROPOSED ORD. NO. 152-07 APPROPRIATING \$785,000.00 FROM THE SANITARY REPLACEMENT FUND FOR ENGINEERING SERVICES FOR THE DESIGN OF CSO – MCKNIGHT RD. SE OF HWY. 40 CSO INTERCEPTOR (I-292) OUTFALL (2006037) AND AUTHORIZING THE EXECUTIVE DIRECTOR AND SECRETARY-TREASURER ON BEHALF OF THE METROPOLITAN ST. LOUIS SEWER DISTRICT TO ENTER INTO CONTRACT E-1210 WITH FARNSWORTH GROUP, INC. FOR THE AFORESAID ENGINEERING SERVICES.

Proposed Ord. No. 152-07 was presented and read. This project consists of the design and preparation of construction documents for approximately 3,300 feet of 8-inch to 21-inch diameter sanitary sewer, 5,520 feet of 12-inch to 36-inch diameter storm sewer, rehabilitation with cured-in-place pipe of approximately 8,200 feet of 8-inch to 21-inch diameter sanitary sewers, and appurtenances. This project will provide for the elimination of private inflow sources from approximately 76 properties, two sanitary bypasses, and alleviate basement backups for approximately 20 properties. The preliminary construction cost estimate is \$3,635,000.00. The non-construction costs are 23% of the total estimated program costs. The design costs are 18% of the estimated construction costs.

Motion by Mr. Rosenberg, seconded by Mr. Buford that proposed Ord. No. 152-07 be introduced.

Motion passed – 5 ayes, no nays

Poll taken:	J. Goffstein	aye	E. Harshman	aye
	D. Rosenberg	aye	D. Joyce-Hayes	aye
	J. Buford	aye		

INTRODUCTION OF PROPOSED ORD. NO. 153-07 PROVIDING FOR THE IMPOSITION OF A SCHEDULE OF NEW AND INCREASED ENGINEERING SERVICE FEES.

Proposed Ord. No. 153-07 was presented and read. This ordinance increases engineering fees to reflect actual cost of providing plan review, inspection, and permitting for development and redevelopment. One half of the increase will take effect in FY2008 and full fees in FY2009. This will include four new fees; a new fee for vacating District easements, a new fee to recover costs of providing radio connection for pump stations, and two new fees for various levels of conceptual review as requested by the Home Builders Association. Proposed fee schedule results in an average increase of 69% over the rates calculated 14 years ago.

Motion by Ms. Joyce-Hayes, seconded by Mr. Rosenberg that proposed Ord. No. 153-07 be introduced.

Motion passed – 4 ayes, no nays, 1 abstain

Poll taken:	J. Goffstein	abstain	E. Harshman	aye
	D. Rosenberg	aye	D. Joyce-Hayes	aye
	J. Buford	aye		

INTRODUCTION OF PROPOSED ORD. NO. 154-07 DECLARING THE NECESSITY FOR THE ACQUISITION OF EASEMENTS AND LICENSES IN CERTAIN REAL PROPERTY WITHIN THE METROPOLITAN ST. LOUIS SEWER DISTRICT FOR THE PURPOSE OF CONSTRUCTION OF SEWERS AND RELATED APPURTENANCES IN THE PROJECT KNOWN AS CC-11 AND CC-20 CREVE COEUR CREEK SANITARY RELIEF PHASE II (SKME-025) (89130A) TO SERVE THE NEEDS OF RESIDENTS OF THE AREA, AND AUTHORIZING THE ACQUISITION OF SAID EASEMENTS AND LICENSES BY PURCHASE OR BY THE INSTITUTION OF CONDEMNATION PROCEEDINGS.

Proposed Ord. No. 154-07 was presented and read. This ordinance authorizes the staff to enter into condemnation proceedings for permanent sewer easements and temporary construction licenses on 10 parcels of ground in the Cities of Town & Country and Creve Coeur, Missouri. These easements and licenses are needed to construct this project, the last phase of a two-phase project, which consists of approximately 4,800 feet of 8-inch to 24-inch diameter sanitary relief sewers. Bypasses and a pump station are to be removed. These easements and licenses have been appraised. Currently, the District has been unable to negotiate a settlement with the owners. This project is now tentatively scheduled to begin construction next fiscal year.

Motion by Mr. Rosenberg, seconded by Mr. Buford that proposed Ord. No. 154-07 be introduced.

Motion passed – 5 ayes, no nays

Poll taken:	J. Goffstein	aye	E. Harshman	aye
	D. Rosenberg	aye	D. Joyce-Hayes	aye
	J. Buford	aye		

INTRODUCTION OF PROPOSED ORD. NO. 155-07 DECLARING THE NECESSITY FOR THE ACQUISITION OF EASEMENTS AND LICENSES IN CERTAIN REAL PROPERTY WITHIN THE METROPOLITAN ST. LOUIS SEWER DISTRICT FOR THE PURPOSE OF CONSTRUCTION OF SEWERS AND RELATED APPURTENANCES IN THE PROJECT KNOWN AS EVA-WABASH SANITARY RELIEF PHASE I (SKME-217) (2001049) TO SERVE THE NEEDS OF RESIDENTS OF THE AREA, AND AUTHORIZING THE ACQUISITION OF SAID EASEMENTS AND LICENSES BY PURCHASE OR BY THE INSTITUTION OF CONDEMNATION PROCEEDINGS.

Proposed Ord. No. 155-07 was presented and read. This ordinance authorizes the staff to enter into condemnation proceedings for permanent sewer easements and temporary construction licenses on 2 parcels of ground in the City of Berkeley, Missouri. These easements and licenses are needed to construct this project, which is the first phase of a multi-phase project to construct approximately 6,200 feet of 8-inch to 30-inch diameter sewers and appurtenances. Six bypasses and one wet weather pump station are to be removed with the entire project. These easements and licenses have been appraised. Currently, the District has been unable to negotiate a settlement with the owners. This project is now tentatively scheduled to begin construction next fiscal year.

Motion by Ms. Joyce-Hayes, seconded by Mr. Rosenberg that proposed Ord. No. 155-07 be introduced.

Motion passed – 5 ayes, no nays

Poll taken:	J. Goffstein	aye	E. Harshman	aye
	D. Rosenberg	aye	D. Joyce-Hayes	aye
	J. Buford	aye		

INTRODUCTION OF PROPOSED ORD. NO. 156-07 DECLARING THE NECESSITY FOR THE ACQUISITION OF EASEMENTS AND LICENSES IN CERTAIN REAL PROPERTY WITHIN THE METROPOLITAN ST. LOUIS SEWER DISTRICT FOR THE PURPOSE OF CONSTRUCTION OF SEWERS AND RELATED APPURTENANCES IN THE PROJECT KNOWN AS CSO DROMARA DRIVE SEWER SEPARATION (2003096) TO SERVE THE NEEDS OF RESIDENTS OF THE AREA, AND AUTHORIZING THE ACQUISITION OF SAID EASEMENTS AND LICENSES BY PURCHASE OR BY THE INSTITUTION OF CONDEMNATION PROCEEDINGS.

Proposed Ord. No. 156-07 was presented and read. This ordinance authorizes the staff to enter into condemnation proceedings for permanent sewer easements and temporary construction licenses on 6 parcels of ground in the City of Ladue, Missouri. These easements and licenses are needed to construct this project, which consists of approximately 2,000 feet of 12-inch diameter sanitary sewers and 12-inch to 30-inch diameter storm sewers and appurtenances. One bypass is to be removed. These easements and licenses have been appraised. Currently, the District has been unable to negotiate a settlement with the owners. This project is now tentatively scheduled to begin construction next fiscal year.

Motion by Ms. Joyce-Hayes, seconded by Mr. Rosenberg that proposed Ord. No. 156-07 be introduced.

Motion passed – 5 ayes, no nays

Poll taken:	J. Goffstein	aye	E. Harshman	aye
	D. Rosenberg	aye	D. Joyce-Hayes	aye
	J. Buford	aye		

INTRODUCTION OF PROPOSED ORD. NO. 157-07 DECLARING THE NECESSITY FOR THE ACQUISITION OF EASEMENTS AND LICENSES IN CERTAIN REAL PROPERTY WITHIN THE METROPOLITAN ST. LOUIS SEWER DISTRICT FOR THE PURPOSE OF CONSTRUCTION OF STORM CHANNEL, STORM SEWERS, AND RELATED APPURTENANCES IN THE PROJECT KNOWN AS GAEBLER – TRECOTT STORM SEWER (UCTC-120) (2001080) TO SERVE THE NEEDS OF RESIDENTS OF THE AREA, AND AUTHORIZING THE ACQUISITION OF SAID EASEMENTS AND LICENSES BY PURCHASE OR BY THE INSTITUTION OF CONDEMNATION PROCEEDINGS.

Proposed Ord. No. 157-07 was presented and read. This ordinance authorizes the staff to enter into condemnation proceedings for permanent sewer easements and temporary

construction licenses on four parcels of ground in the City of Ferguson, Missouri. These easements and licenses are needed to construct this project, which consists of the construction of approximately 6,000 feet of 24-inch to 42-inch diameter storm sewers and 210 feet of 3-foot by 5-foot concrete box culvert and appurtenances. These easements and licenses have been appraised. Currently, the District has been unable to negotiate a settlement with the owners. This project is now tentatively scheduled to begin construction next fiscal year.

Motion by Ms. Joyce-Hayes, seconded by Mr. Rosenberg that proposed Ord. No. 157-07 be introduced.

Motion passed – 5 ayes, no nays

Poll taken:	J. Goffstein	aye	E. Harshman	aye
	D. Rosenberg	aye	D. Joyce-Hayes	aye
	J. Buford	aye		

INTRODUCTION AND ADOPTION OF PROPOSED ORD. NO. 158-07 AUTHORIZING THE EXECUTIVE DIRECTOR OF THE METROPOLITAN ST. LOUIS SEWER DISTRICT TO DISTRIBUTE FUNDS DEPOSITED WITH THE DISTRICT BY THE STATE OF MISSOURI, PURSUANT TO THE MISSOURI STATE STORMWATER GRANT/LOAN ASSISTANCE PROGRAM, TO THE CITY OF ST. LOUIS, ST. LOUIS COUNTY AND VARIOUS MUNICIPALITIES IN THE GREATER ST. LOUIS AREA WITHIN ST. LOUIS COUNTY FOR APPLICATION TOWARD THE COST OF QUALIFIED STORMWATER PROJECTS.

Proposed Ord. No. 158-07 was presented and read. In 1998 the voters of the State of Missouri authorized the issuance of \$200,000,000 of bonds to be used to provide Stormwater grant / loan funding to the various municipalities within the State. These bonds were to be issued in 10 - \$20,000,000 increments. The registered organization to receive these funds for all municipalities within St. Louis City & County is MSD. MSD has received funds since 2001 and acted as a pass through agent, either reimbursing the various municipalities or the District's OMCI depending on the circumstances surrounding each of the various projects. At the January 26, 2007 the Clean Water Commission amended the grant / loan processing procedures in an attempt to provide funding at the municipal level on a timelier basis. This change will also impact MSD's role in the process. MSD will move from being a pass-through agent to an administrator of the grant / loan proceeds. This ordinance incorporates the changes adopted by the Clean Water Commission.

Motion by Ms. Joyce-Hayes, seconded by Mr. Rosenberg that proposed Ord. No. 158-07 be introduced.

Motion made, seconded and unanimously adopted to suspend the rules to allow for adoption of proposed Ord. No. 158-07.

Motion made by Mr. Buford, seconded by Mr. Rosenberg that proposed Ord. No. 158-07 be adopted.

Motion passed – 5 ayes, no nays

Poll taken:	J. Goffstein	aye	E. Harshman	aye
	D. Rosenberg	aye	D. Joyce-Hayes	aye
	J. Buford	aye		

The Chair declared proposed Ord. No. 158-07 adopted and it was assigned Ordinance No. 12403.

**INTRODUCTION AND ADOPTION OF PROPOSED ORD. NO. 159-07 VACATING A TEN-FOOT (10') WIDE EASEMENT LOCATED IN LOTS 65 AND 66 OF HIPOINTE ADDITION, A SUBDIVISION ACCORDING TO THE PLAT THEREOF RECORDED IN PLAT BOOK 16, PAGE 48 OF THE ST. LOUIS COUNTY RECORDS, CITY OF CLAYTON, ST. LOUIS COUNTY, MISSOURI.**

Proposed Ord. No. 159-07 was presented and read. The District has been requested to vacate its rights to the two, five-foot (5') wide easements between residential lots 65 and 66 of Hi Pointe Addition Subdivision. Property owner has consolidated these lots by a boundary adjustment. The District did not pay for the easement and has no future use for the easement being vacated.

Motion by Ms. Joyce-Hayes, seconded by Mr. Rosenberg that proposed Ord. No. 159-07 be introduced.

Motion made, seconded and unanimously adopted to suspend the rules to allow for adoption of proposed Ord. No. 159-07.

Motion made by Ms. Harshman, seconded by Mr. Rosenberg that proposed Ord. No. 159-07 be adopted.

Motion passed – 5 ayes, no nays

Poll taken:	J. Goffstein	aye	E. Harshman	aye
	D. Rosenberg	aye	D. Joyce-Hayes	aye
	J. Buford	aye		

The Chair declared proposed Ord. No. 159-07 adopted and it was assigned Ordinance No. 12403.

**INTRODUCTION AND ADOPTION OF PROPOSED ORD. NO. 160-07 AUTHORIZING THE EXECUTIVE DIRECTOR AND SECRETARY-TREASURER ON BEHALF OF THE METROPOLITAN ST. LOUIS SEWER DISTRICT TO ENTER INTO A SUBLEASE AGREEMENT WITH ST. LOUIS COUNTY, MISSOURI WHEREBY THE DISTRICT WILL SUBLEASE THE PREMISES AS LEASED BY ST. LOUIS COUNTY, MISSOURI KNOWN AND NUMBERED AS 21 VILLAGE SQUARE IN THE CITY OF HAZELWOOD, MISSOURI FOR USE AS THE DISTRICT'S NORTH COUNTY SERVICE CENTER, WITH AN EMERGENCY CLAUSE.**

Proposed Ord. No. 160-07 was presented and read. This project will provide permit and billing customer service at the existing St. Louis County Government Center located in the Village Square Shopping Center in Hazelwood, Missouri. It is anticipated that the disruption caused

by the reconstruction of I-64 will make it inconvenient for north and west county customers to access the existing Market Street office.

Motion by Ms. Joyce-Hayes, seconded by Mr. Rosenberg that proposed Ord. No. 160-07 be introduced.

Motion made, seconded and unanimously adopted to suspend the rules to allow for adoption of proposed Ord. No. 160-07.

Motion made by Ms. Harshman, seconded by Mr. Rosenberg that proposed Ord. No. 160-07 be adopted.

Motion passed – 5 ayes, no nays

Poll taken:	J. Goffstein	aye	E. Harshman	aye
	D. Rosenberg	aye	D. Joyce-Hayes	aye
	J. Buford	aye		

The Chair declared proposed Ord. No. 160-07 adopted and it was assigned Ordinance No. 12405.

Resolutions

ADOPTION OF RESOLUTION NO. 2699 EXPRESSING THE BOARD OF TRUSTEES' APPRECIATION TO LLOYD W. BORGSTED FOR HIS 27 YEARS OF EXEMPLARY SERVICE TO THE METROPOLITAN ST. LOUIS SEWER DISTRICT FROM JANUARY 7, 1980, TO HIS RETIREMENT EFFECTIVE APRIL 1, 2007.

Resolution No. 2699 was presented and read.

ADOPTION OF RESOLUTION NO. 2700 EXPRESSING THE BOARD OF TRUSTEES' APPRECIATION TO GARY L. WILBERT FOR HIS 28 YEARS OF EXEMPLARY SERVICE TO THE METROPOLITAN ST. LOUIS SEWER DISTRICT FROM JUNE 5, 1978, TO HIS RETIREMENT EFFECTIVE APRIL 1, 2007.

Resolution No. 2700 was presented and read.

Motion made by Mr. Rosenberg, seconded by Ms. Joyce-Hayes that Resolution Nos. 2699 and 2700 be adopted.

Motion passed – voice vote; 5 ayes, no nays

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Ms. Joyce-Hayes indicated that it was time to elect the officers for the next cycle. The District's process is that the City Trustees are to nominate the Chair for the next cycle and the

County Trustees will nominate for the Vice Chair. Mr. Goffstein nominated Mr. Rosenberg to be Chair. Ms. Joyce-Hayes seconded that nomination. No other nominations were placed on the floor. Mr. Goffstein moved to close nominations, and Ms. Joyce-Hayes seconded.

Motion passed – voice vote; 5 ayes, no nays

Mr. Goffstein moved that Mr. Rosenberg be elected as the Chairman. Ms. Joyce-Hayes seconded and motion was passed.

Voice vote; all ayes, no nays.

Ms. Joyce-Hayes opened the floor for Vice Chair nominations. Ms. Harshman nominated Mr. Goffstein to be Vice Chair. Mr. Rosenberg seconded that nomination. No other nominations were presented to the floor. Ms. Harshman moved to close nominations, and Mr. Rosenberg seconded.

Motion passed – voice vote; 5 ayes, no nays

Ms. Harshman moved to approve the nomination of Mr. Goffstein as Vice Chair. Mr. Rosenberg seconded and motion was passed.

Voice vote; all ayes, no nays.

Mr. Buford thanked Ms. Joyce-Hayes for her services as Chair and for her integrity in office.

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Motion made by Ms. Joyce-Hayes, seconded by Mr. Rosenberg, that the Board go into closed session to discuss confidential or privileged matters under §610.021(1), RSMo 1988, leasing, purchase or sale of real estate under §610.021(2); and discussions regarding negotiations with employee groups under §610.021(9) RSMO 1988

Motion passed – 5 ayes, no nays

Poll taken:	J. Goffstein	aye	E. Harshman	aye
	D. Rosenberg	aye	D. Joyce-Hayes	aye
	J. Buford	aye		

During closed session the Board had discussion regarding confidential, legal, or privileged matters under section 610.021 (1), leasing, purchase or sale of real estate under §610.021(2); and discussions regarding negotiations with employee groups under §610.021(9) RSMO 1988. A vote was made on the lease extension for space at 2350 Market Street with the Controller of the Currency.

Motion made by Mr. Rosenberg, seconded by Mr. Goffstein that the lease extension be introduced.

Motion made, seconded and unanimously adopted to suspend the rules to allow for adoption of proposed lease extension.

Motion made by Mr. Rosenberg, seconded by Mr. Goffstein that proposed lease extension be adopted.

Motion passed – 5 ayes, no nays

Poll taken:	J. Goffstein	aye	E. Harshman	aye
	D. Rosenberg	aye	D. Joyce-Hayes	aye
	J. Buford	aye		

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Upon motion made by Ms. Joyce-Hayes, seconded by Mr. Rosenberg, and unanimously passed, the meeting adjourned at 8:25 a.m.

Secretary-Treasurer