

A G E N D A

1448<sup>th</sup> MEETING OF THE BOARD OF TRUSTEES  
THE METROPOLITAN ST. LOUIS SEWER DISTRICT

August 9, 2007 – 5:00 P.M.

MSD OFFICES  
2350 MARKET STREET  
ROOM 110

ROLL CALL

- 1 APPROVAL OF JOURNAL OF PRECEDING MEETING July 12, 2007 (1447<sup>th</sup>)
- 2 COMMENTS BY THE CHAIR
  - 2a QUARTERLY PENSION INVESTMENT REPORT – Karl Tyminski
- 3 REPORT OF BOARD COMMITTEES
- 4 REPORT OF EXECUTIVE DIRECTOR
- 5 COMMENTS FROM THE PUBLIC
- 6 SUBMISSION OF PUBLIC HEARING REPORTS - None
- 7 COMMUNICATIONS – None
- 8 CONSENT AGENDA – Item Nos. 9 through 23

Ordinances

- 9 Adoption of proposed Ord. No. 01-08 appropriating \$514,500.00 from the General Fund for the procurement of services and equipment required in the Enterprise Systems Retooling Phase I – Telephone Communications System project to replace the District's current PBX system and authorizing the Executive Director and Secretary-Treasurer on behalf of The Metropolitan St. Louis Sewer District to enter into a contract with Netelligent Corporation, for the procurement of the aforementioned services and equipment. (Intro. 7/12/07)
- 10 Adoption of proposed Ord. No. 03-08 appropriating \$6,950,000.00 from the Sanitary Replacement Fund to be used for project costs for the construction of MC-01 Webster and Marlborough Trunk Sewer Relief (90060); in unincorporated St. Louis County, The Village of Mackenzie, and the City of St. Louis Missouri; and authorizing the Executive Director and Secretary-Treasurer on behalf of The Metropolitan St. Louis Sewer District to enter into a contract with Bates Utility Company, Inc. for the aforesaid construction. (Intro. 7/12/07)
- 11 Adoption of proposed Ord. No. 04-08 appropriating \$650,000.00 from the Sanitary Replacement Fund to be used for project costs for the construction of CSO – Middlesex and York Drive (L-110) Sewer Separation (2000060); in the City of Brentwood, Missouri; and authorizing the Executive Director and Secretary-Treasurer on behalf of The Metropolitan St. Louis Sewer District to enter into a contract with Purler-Cannon-Schulte, Inc. for the aforesaid construction. (Intro. 7/12/07)
- 12 Adoption of proposed Ord. No. 05-08 appropriating \$1,100,000.00 from the Sanitary Replacement Fund to be used for project costs for the construction of Bissell Point WWTP Belt Filter Press Improvements (2002044); in the City of St. Louis, Missouri; and authorizing the Executive Director and Secretary-Treasurer on behalf of The Metropolitan St. Louis Sewer District to enter into a contract with KCI Construction Company for the aforesaid construction. (Intro. 7/12/07)
- 13 Adoption of proposed Ord. No. 06-08 appropriating \$1,250,000.00 from the Sanitary Replacement Fund to be used for project costs for the construction of CSO – Interceptor Access and Monitoring Improvements Phase II (New Mill Sewer) (2003054C); in the City of St. Louis, Missouri; and authorizing the Executive Director and Secretary-Treasurer on behalf of The Metropolitan St. Louis Sewer District to enter into a contract with Gershenson Const. Co., Inc. for the aforesaid construction. (Intro. 7/12/07)
- 14 Adoption of proposed Ord. No. 07-08 appropriating \$3,500,000.00 from the Sanitary Replacement Fund for engineering services for Separate Sewer Area - Inflow/Infiltration Assessment (2007140); and authorizing the Executive Director and Secretary-Treasurer on behalf of The Metropolitan St. Louis Sewer District to enter into Contract E-1214 with Woolpert Consultants, Inc. for the aforesaid engineering services. (Intro. 7/12/07)
- 15 Adoption of proposed Ord. No. 08-08 appropriating \$4,500,000.00 from the Sanitary Replacement Fund for engineering services for Combined Sewer Area – Inflow/Infiltration Assessment (2007141); and authorizing the Executive Director and Secretary-Treasurer on behalf of The Metropolitan St. Louis Sewer District to enter into Contract E-1215 with RJN Group, Inc. for the aforesaid engineering services. (Intro. 7/12/07)

- 16 Adoption of proposed Ord. No. 09-08 authorizing the Executive Director and Secretary-Treasurer on behalf of The Metropolitan St. Louis Sewer District to enter into Amendment No. 1 of Contract E-1201 with Horner & Shifrin, Inc. for General Services Agreement – Sewer and Process Design (2007039). (Intro. 7/12/07)
- 17 Adoption of proposed Ord. No. 10-08 appropriating \$10,000,000.00 from the Sanitary Replacement Fund to reimburse the Missouri Highways and Transportation Commission for sewer relocation and betterments during the design and construction of improvements to Route I-64 from west of Spoede Road in St. Louis County to Sarah Street in St. Louis City in I-64/40 Reconstruction Betterments Allowance (2007170). (Intro. 7/12/07)
- 18 Adoption of proposed Ord. No. 11-08 authorizing the Executive Director and Secretary-Treasurer on behalf of The Metropolitan St. Louis Sewer District to enter into a contract with Vector Communications for regulatory required public engagement service in the CSO Long-Term Control Plan Public Participation Program. (Intro. 7/12/07)
- 19 Adoption of proposed Ord. No. 12-08 authorizing the Executive Director and Secretary-Treasurer on behalf of The Metropolitan St. Louis Sewer District to enter into a contract with Shook, Hardy & Bacon LLP, whereby Shook, Hardy & Bacon LLP will provide legal consulting services in the area of Environmental Law. (Intro. 7/12/07)

#### Plan Approval

- 20 Balson Ave. 7800 Block Storm Sewer (2006131)

This project, located in University City, is to relieve backyard and garage flooding. This project is in the Fiscal Year 2008 Budget and the estimated construction cost is \$ 89,000.

- 21 61 Conway Close Storm Sewer (2006193)

This project, located in Ladue, is to relieve backyard and garage flooding. This project is in the Fiscal Year 2008 Budget and the estimated construction cost is \$ 54,000.

- 22 Wildwood Lane #75 Storm Sewer (89100)

This project, located in the City of Kirkwood, is to relieve street and garage flooding. This project is in the Fiscal Year 2008 Budget and the estimated construction cost is \$124,000.

- 23 Ridgetop Drive Storm Sewer (2006107)

This project, located in Richmond Heights, is to alleviate yard flooding at 22, 23, 26, 37, and 40 Ridgetop Drive and garage flooding at 23 Ridgetop Drive. This project is in the Fiscal Year 2007 Budget and the estimated construction cost is \$154,000.

## UNFINISHED BUSINESS

<u>Agenda Item Number</u>	<u>Name</u>	<u>Page Number</u>
<u>Ordinances</u>		
24	Adoption of proposed Ord. No. 214-07 appropriating \$355,000.00 from the Sanitary Replacement Fund to be used for project costs for the construction of CSO – Interceptor Access and Monitoring Improvements Phase II (BP Interceptor Level Sensors) (2003054D), in the City of St. Louis, Missouri; and authorizing the Executive Director and Secretary-Treasurer on behalf of The Metropolitan St. Louis Sewer District to enter into a contract with TGB, Inc. for the aforesaid construction. (Intro. 6/14/07)	8
25	Renewal of Introduction of proposed Ord. No. 02-08 appropriating \$466,000.00 from the Sanitary Replacement Fund to be used for project costs for the construction of the Fenton Wastewater Treatment Plant Odor Improvements (2006171), in the City of Fenton and St. Louis County, Missouri; and authorizing the Executive Director and Secretary-Treasurer on behalf of The Metropolitan St. Louis Sewer District to enter into a contract with TGB, Inc. for the construction of the aforesaid wastewater treatment plant improvements.	10

Resolutions

None

## New Business

<u>Agenda Item Number</u>	<u>Name</u>	<u>Page Number</u>
<u>Ordinances</u>		
26 – Proposed Ord. No. 14-08	Prentice – Granger Storm Channel (MCBJ-110) Phase II (2000110A)	12
<p>Introduction of proposed Ord. No. 14-08 appropriating \$366,000.00 from the Black Jack – Dellwood OMCI Fund to be used for project costs for storm channel biostabilization Prentice – Granger Storm Channel (MCBJ-110) Phase II (2000110A), in Unincorporated St. Louis County, Missouri; and authorizing the Executive Director and Secretary-Treasurer on behalf of The Metropolitan St. Louis Sewer District to enter into a contract with XL Contracting, Inc. for storm channel biostabilization.</p>		
27 – Proposed Ord. No. 15-08	Valdamere Drive #11125 Sanitary Sewer Replacement (CIRP) (2007160)	13
<p>Introduction of proposed Ord. No. 15-08 appropriating \$74,000.00 from the Sanitary Replacement Fund to be used for the removal and replacement of sanitary sewers of the Valdamere Drive #11125 Sanitary Sewer Replacement (2007160) Project, in Unincorporated St. Louis County, Missouri; and authorizing the Executive Director and Secretary-Treasurer on behalf of The Metropolitan St. Louis Sewer District to enter into a contract with D.H.I. Contracting, LLC for the aforesaid construction.</p>		
28 – Proposed Ord. No. 16-08	Kehrs Mill Trails Subdivision Sanitary Sewers (S.D. #2003144) (E-1187 & 2003144)	14
<p>Introduction of proposed Ord. No. 16-08 amending Ordinance No. 12287, as adopted August 31, 2006, by repealing Section One, and enacting a new Section One in lieu thereof in order to correct a scrivener's error in said Section One pertaining to the appropriation fund.</p>		
29 – Proposed Ord. No. 17-08	Watershed Facility Planning (E-1216 & 2007139)	15
<p>Introduction of proposed Ord. No. 17-08 appropriating \$6,600,000.00 from the Sanitary Replacement Fund for engineering services for planning functions in Watershed Facility Planning (E-1216 &amp; 2007139); and authorizing the Executive Director and Secretary-Treasurer on behalf of The Metropolitan St. Louis Sewer District to enter into a Contract with Jacobs Engineering Group, Inc. for the aforesaid engineering services.</p>		
30 – Proposed Ord. No. 18-08	Sappington Creek Meath to Gravois (GCXR-110) (E-1145-5 & 2005043)	17
<p>Introduction of proposed Ord. No. 18-08 making a supplemental appropriation of \$83,000.00 from the Gravois Creek OMCI Fund for additional engineering services for the design of Sappington Creek Meath to Gravois (GCXR-110); and authorizing the Executive Director and Secretary-Treasurer on behalf of The Metropolitan St. Louis Sewer District to enter into Amendment No. 5 of Contract E-1145 with Reitz &amp; Jens, Inc., for the aforesaid additional engineering services.</p>		

<u>Agenda Item Number</u>	<u>Name</u>	<u>Page Number</u>
31 – Proposed Ord. No. 19-08	Easement Acquisition for Combined/Sanitary Projects (FY2008) (2005115)	19
	Introduction of proposed Ord. No. 19-08 appropriating \$1,200,000.00 from the Sanitary Replacement Fund to be used for Easement Acquisition for Combined/Sanitary Projects (FY2008) (2005115) throughout the entire District.	
32 – Proposed Ord. No. 20-08	Levee District Intergovernmental Agreement	20
	Introduction of proposed Ord. No. 20-08 authorizing the Executive Director and Secretary-Treasurer on behalf of The Metropolitan St. Louis Sewer District (“MSD”)to enter into an Intergovernmental Agreement with the Levee District, whereby MSD and the Levee District will agree on the contracted services to be provided by the Levee District and those services that will be excluded as specified in the Intergovernmental Agreement.	
33 – Proposed Ord. No. 21-08	Salary of the Executive Director	21
	Introduction of proposed Ord. No. 21-08 prescribing the salary of the Executive Director of The Metropolitan St. Louis Sewer District.	
34 – Proposed Ord. No. 22-08	Warson Road at Two Mile Creek (Bridge Replacement), MSD Project No. 25854-01	22
	Introduction of and adoption proposed Ord. No. 22-08 vacating a portion of a ten-foot (10’) wide easement recorded in Deed Book 7413, Page 1856 and a variable width easement recorded in Deed Book 15821, Page 2348, both located on the Mark J. Lincoln property as recorded in Deed Book 9920, Page 1456 of the St. Louis County Records, City of Ladue, St. Louis County, Missouri.	
35 – Proposed Ord. No. 23-08	Old Sappington Villas, MSD Project No. 26088	23
	Introduction and adoption of proposed Ord. No. 23-08 vacating various easements in Lots 1, 2, 3, and 4 of The Resubdivision of “Hill-Sea Terrace” a subdivision according to the plat thereof recorded in Plat Book 214, Page 23 and part of Lot 1 of “Prilwetz Subdivision” a subdivision according to the plat thereof recorded Plat Book 45, Page 36, and part of Lot 2 of the “Subdivision of John Reichardt’s Estate” according to the plat thereof recorded in Plat Book 1, Page 200 of the St. Louis County Records, City of Crestwood, St. Louis County, Missouri.	
36 – Proposed Ord. No. 24-08	Resubdivision of Adjusted Lot 5 of West Palisades Lots 5C & 5D (Pierson Property)	24
	Introduction and adoption of proposed Ord. No. 24-08 vacating a portion of a ten-foot (10’) wide easement located in Lots 5C and 5D of The Resubdivision of Adjusted Lot 5 of West Palisades according to the plat thereof recorded in Plat Book 307, Page 80 and Plat Book 234, Page 19 of the St. Louis County Records, City of Wildwood, St. Louis County, Missouri.	

<u>Agenda Item Number</u>	<u>Name</u>	<u>Page Number</u>
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Resolutions

- |    |   |  |
|----|---|--|
| 37 | Adoption of Resolution No. 2723 expressing the Board of Trustees' appreciation to Danny R. Webb for his 32 years of exemplary service to The Metropolitan St. Louis Sewer District from September 16, 1974, to his retirement effective August 1, 2007.   |  |
| 38 | Adoption of Resolution No. 2728 expressing the Board of Trustees' appreciation to Randall C. Cantrell for his 32 years of exemplary service to The Metropolitan St. Louis Sewer District from March 3, 1975, to his retirement effective September 1, 2007.   |  |
| 39 | Adoption of Resolution No. 2729 expressing the Board of Trustees' appreciation to Steven F. Lindhardt for his 20 years of exemplary service to The Metropolitan St. Louis Sewer District from September 23, 1986, to his retirement effective September 1, 2007.  |  |
| 40 | Adoption of Resolution No. 2730 expressing the Board of Trustees' appreciation to Christian R. Quernheim for his 29 years of exemplary service to The Metropolitan St. Louis Sewer District from July 31, 1978 to his retirement effective September 1, 2007.   |  |
| 41 | Adoption of Resolution No. 2731 expressing the Board of Trustees' appreciation to Danny J. Westbrook for his 40 years of exemplary service to The Metropolitan St. Louis Sewer District from June 12, 1967, to his retirement effective September 1, 2007.  |  |
| 42 | Adoption of Resolution No. 2732 expressing the Board of Trustees' appreciation to Linda M. Newcomb for her 21 years of exemplary service to The Metropolitan St. Louis Sewer District from June 30, 1986 to her retirement effective September 1, 2007.   |  |
| 43 | Adoption of Resolution No. 2733 expressing the Board of Trustees' appreciation to Homer R. Haislip for his 21 years of exemplary service to The Metropolitan St. Louis Sewer District from February 18, 1986 to his retirement effective September 1, 2007.   |  |
| 44 | ITEMS PROPOSED FOR INTRODUCTION & ADOPTION AT THE NEXT BOARD MEETING  |  |
| 45 | ANY OTHER BUSINESS THAT MAY PROPERLY BE BROUGHT BEFORE THE BOARD  |  |
| 46 | CLOSED SESSION  |  |
|    | The Metropolitan St. Louis Sewer District Board of Trustees may go into closed session at this meeting if such action is approved by a majority vote of the Board members who constitute a quorum, to discuss legal, confidential or privileged matters under §610.021(1), RSMo 1988 Supp.; leasing, purchase or sale of real estate under §610.021(2); personnel actions under §610.021(3); discussions regarding negotiations with employee groups under §610.021(9); personnel records or applications under §610.021(13); or records under §610.021(14) which are otherwise protected from disclosure by law; or confidential or privileged communications with the District's auditor, including auditor work products under §610.021(17). |  |
| 47 | ADJOURNMENT   |  |

**AGENDA ITEM NUMBER:** 24 – Proposed Ord. No. 214-07

**NAME OF PROJECT:** CSO – Interceptor Access and Monitoring Improvements Phase II (BP Interceptor Level Sensors) (2003054D)

**LOCATION:** Various locations on the North and South Interceptor Tunnels in the City of St. Louis, Missouri

**TYPE OF PROJECT:** Combined sewer construction

**DEPARTMENT REQUESTING ACTION:** Engineering

**REQUESTED ACTION:**

**Why is this action necessary?:** Appropriates funds and authorizes staff to enter into a construction contract

**What does action accomplish?:** Implements the construction of a CIP project

**SUMMARY EXPLANATION/BACKGROUND:**

**Contractor:** TGB, Inc.  
1104 South Jefferson Ave., Rear  
St. Louis, MO 63104

**Previous District Contract:** Yes

**Consultant:** N/A

**Agency:** N/A

**Number of bidders:** 2      **Low Bid:** \$324,604.00

**High Bid:** \$411,701.00

**Appropriation Amount:** \$355,000.00

**Designer's Estimate:** \$334,000.00

**MBE/WBE Participation:** 100% - WBE

**Plan Approval Date:** March 20, 2007

**Type of Contract:** Unit Cost

**Properties Affected:** 5

**Properties Benefiting:** Bissell Service Area

**Designed by:** Black & Veatch Corporation

The work to be done under this contract consists of the installation of five level sensors and associated control and power wiring for monitoring purposes at five existing interceptors in the Bissell Point Watershed. The level sensor tubing will be anchored to the inside walls of the existing structures. The purpose of this project is to comply with the Environmental Protection Agency requirements for control of combined sewer overflows. This project is scheduled to be completed in 320 days.

**FUNDING/COST SUMMARY:**

**Budgeted:** Capital Improvement Program

**Budget Year:** FY2007, Pg. 66

**Amount:** \$200,000

**Fund Name:** #660 – Sanitary Replacement Fund

**Additional Comments:** The design of this project was originally funded under CSO – Interceptor Access and Monitoring Improvements Phase II that was subsequently been divided into four construction projects. The estimated cost for this project has increased from \$200,000 as shown in the FY2007 Budget Supplement to \$334,000. It was originally planned for MSD crews to install the level sensors. However, upon inspection of the existing system, it was discovered that more work would be required than initially thought to reestablish the level sensors. Due to the increased amount of work, manpower issues, depth of existing structures, and complexity of the project, it was decided to contract out the installation of the level sensors.

Contracted planning resources utilized: Watershed Facility Planning and Modeling.

**PREVIOUS BOARD ACTION RELATED TO THIS ACTION:**

- 12/11/03 – Ord. No. 11639 – Amount: \$400,000 – Black & Veatch Corporation – Pre-design contract
- 07/08/04 – Ord. No. 11771 – Amount: \$600,000 – Black & Veatch Corporation – Pre-design contract Amendment No. 1
- 08/11/05 – Ord. No. 12042 – Amount: \$932,000 – Black & Veatch Corporation – Design contract
- 06/08/06 – Ord. No. 12227 – Amount: \$430,000 – Gershenson Construction Co., Inc. – CSO-Interceptor Access and Monitoring Improvements Ph. II (Miller Pressure Sewer) 2003054B

**AGENDA ITEM NUMBER:** 25 – Proposed Ord. No. 02-08

**NAME OF PROJECT:** Fenton Wastewater Treatment Plant Odor Improvements (2006171)

**LOCATION:** Fenton Wastewater Treatment Plant on Opps Lane south of Gravois Road and east of Highway 141 in the City of Fenton and St. Louis County, Missouri

**TYPE OF PROJECT:** Construction of wastewater treatment odor control facilities

**DEPARTMENT REQUESTING ACTION:** Engineering

**REQUESTED ACTION:**

**Why is this action necessary?:** Appropriates funds and authorizes staff to enter into a construction contract

**What does action accomplish?:** Implements the construction of a CIP project

**SUMMARY EXPLANATION/BACKGROUND:**

**Contractor:** TGB, Inc.  
1104 South Jefferson Ave., Rear  
St. Louis, MO 63104

**Previous District Contract:** Yes

**Consultant:** N/A

**Agency:** N/A

**Number of bidders:** 4      **Low Bid:** \$423,900.00

**High Bid:** \$508,000.00

**Appropriation Amount:** \$466,000.00

**Designer's Estimate:** \$523,400.00

**MBE/WBE Participation:** 100% - WBE

**Plan Approval Date:** March 20, 2007

**Type of Contract:** Lump Sum

**Properties Affected:** None

**Properties Benefiting:** All customers in the watershed tributary to the Fenton WWTP

**Designed by:** HDR Engineering, Inc.

The work to be done under this contract consists of the construction of additional odor control improvements at the Fenton Wastewater Treatment Plant, including covers and partial covers on the grit tank, main influent channel and primary clarifier weir trough and launder, additional duct connecting to the Biofilter, and appurtenances. This project is scheduled to be completed in 300 days.

**FUNDING/COST SUMMARY:**

**Budgeted:** Capital Improvement Program

**Budget Year:** FY2007, Pg. 72

**Amount:** \$600,000

**Fund Name:** #660 – Sanitary Replacement Fund

**Additional Comments:** Fenton Wastewater Treatment Plant was expanded from 3.75 mgd to 6.75 mgd in 2003 per contract letting No. 2001068. This construction included the addition of a Biofilter to control odors from the influent screenings structure, head works pump station, and the belt filter press area. Since completion of this construction, more odor generating sources have been identified. These sources include the grit tank, the main influent channel, and the primary clarifier weir trough and launder. These structures will be covered and the odorous air piped to the existing Biofilter.

**PREVIOUS BOARD ACTION RELATED TO THIS ACTION:**

12/13/01 – Ord. No. 11135 – Amount: \$65,000 – HDR Engineering, Inc. – Preliminary design contract  
06/26/02 – Ord. No. 11240 – Amount: \$500,000 – HDR Engineering, Inc. – Amendment No. 1  
02/20/03 – Ord. No. 11458 – Amount: \$123,000 – HDR Engineering, Inc. – Amendment No. 3  
10/09/03 – Ord. No. 11605 – Amount: \$493,000 – ABNA Engineering, Inc. – Construction Phase Services  
11/13/03 – Ord. No. 11613 – Amount: \$389,000 – HDR Engineering, Inc. – Amendment No. 5  
11/13/03 – Ord. No. 11614 – Amount: \$3,830,000 – Paric Corporation – Original construction contract  
09/08/05 – Ord. No. 12067 – Amount: \$75,000 – Paric Corporation – Supplemental appropriation  
10/12/06 – Ord. No. 12322 – Amount: \$70,000 – HDR Engineering, Inc. – Amendment No. 8

**AGENDA ITEM NUMBER:** 26 – Proposed Ord. No. 14-08

**NAME OF PROJECT:** Prentice – Granger Storm Channel (MCBJ-110) Phase II (2000110A)

**LOCATION:** North of Redman Drive between Prentice Avenue and Granger Trail in unincorporated St. Louis County, Missouri

**TYPE OF PROJECT:** Storm channel biostabilization

**DEPARTMENT REQUESTING ACTION:** Engineering

**REQUESTED ACTION:**

**Why is this action necessary?:** Appropriates funds and authorizes staff to enter into a construction contract

**What does action accomplish?:** Implements the construction of a CIP project

**SUMMARY EXPLANATION/BACKGROUND:**

**Contractor:** XL Contracting, Inc.  
20 Mid Rivers Trade Court  
St. Peters, MO 63376

**Previous District Contract:** Yes

**Consultant:** N/A

**Agency:** N/A

**Number of bidders:** 3      **Low Bid:** \$348,649.00

**High Bid:** \$405,275.00

**Appropriation Amount:** \$366,000.00

**Designer's Estimate:** \$267,000.00

**MBE/WBE Participation:** 100% - MBE

**Plan Approval Date:** July 12, 2007

**Type of Contract:** Unit Cost

**Properties Affected:** 12

**Properties Benefiting:** 12

**Designed by:** EFK Moen, LLC

The work to be done under this contract consists of the construction of approximately 800 lineal feet of bank stabilization including energy dissipating and grade control gabion structures. This construction is the second phase of a two-phase storm channel improvement program. The purpose of this project is to alleviate erosion representing a moderate risk to 12 homes and a park area along Prentice Drive in north St. Louis County, Missouri. This project is scheduled to be completed in 362 days.

**FUNDING/COST SUMMARY:**

**Budgeted:** Capital Improvement Program

**Budget Year:** FY2008, Pg. 105

**Amount:** \$360,000

**Fund Name:** #567 – Black Jack – Dellwood OMCI

**Additional Comments:** None.

**PREVIOUS BOARD ACTION RELATED TO THIS ACTION:**

01/23/03 – Ord. No. 11442 – Amount: \$210,000 – EFK Moen, LLC – Design contract

07/08/04 – Ord. No. 11741 – Amount: \$594,000 – Parisi Ecoworks, Inc. – Prentice – Granger Storm Channel Phase I

**AGENDA ITEM NUMBER:** 27 – Proposed Ord. No. 15-08

**NAME OF PROJECT:** Valdamere Drive #11125 Sanitary Sewer Replacement (CIRP) (2007160)

**LOCATION:** North of Lindbergh Boulevard and east of Baptist Church Road in unincorporated St. Louis County, Missouri

**TYPE OF PROJECT:** Sanitary sewer construction

**DEPARTMENT REQUESTING ACTION:** Engineering

**REQUESTED ACTION:**

**Why is this action necessary?:** Appropriates funds and authorizes staff to enter into a construction contract  
**What does action accomplish?:** Implements the construction of a CIP project

**SUMMARY EXPLANATION/BACKGROUND:**

**Contractor:** D.H.I. Contracting, LLC  
2141 Wilderness Trails  
Barnhart, MO 63012

**Previous District Contract:** Yes

**Consultant:** N/A

**Agency:** N/A

**Number of bidders:** 7      **Low Bid:** \$67,000.00      **High Bid:** \$96,548.00

**Appropriation Amount:** \$74,000.00      **Designer’s Estimate:** \$71,000.00

**MBE/WBE Participation:** 10.0% - Wilco Trucking – WBE

**Plan Approval Date:** July 12, 2007      **Type of Contract:** Unit Cost

**Properties Affected:** 5      **Properties Benefiting:** 12

**Designed by:** District staff

The work to be done under this contract consists of the removal and replacement of approximately 282 lineal feet of 8-inch sanitary sewer and approximately 100 lineal feet of 6-inch sewer lateral and appurtenances. The purpose of this project is to address WBUs in the area. This project is scheduled to be completed in 45 days.

**FUNDING/COST SUMMARY:**

**Budgeted:** Capital Improvement Program      **Budget Year:** FY2008, Pg. 60      **Amount:** \$300,000

**Fund Name:** #660 – Sanitary Replacement Fund

**Additional Comments:** The final cost is considerably less than the original estimate. The design division was able to re-engineer the project by re-routing sewer through location with significantly fewer surface obstructions resulting in a savings to the District.

Contracted planning resources utilized: Watershed Facility Planning

**PREVIOUS BOARD ACTION RELATED TO THIS ACTION:** N/A

**AGENDA ITEM NUMBER:** 28 – Proposed Ord. No. 16-08

**NAME OF PROJECT:** Kehrs Mill Trails Subdivision Sanitary Sewers (S.D. #2003144) (E-1187 & 2003144)

**LOCATION:** North of Kehrs Mill Road and west of Clarkson Road in the City of Clarkson Valley, Missouri

**TYPE OF PROJECT:** Design of sanitary, low-pressure sewers

**DEPARTMENT REQUESTING ACTION:** Engineering

**REQUESTED ACTION:**

**Why is this action necessary?:** Repeals Ordinance No. 12287 and enacts a new Ordinance to appropriate funds from #102 – Improvement Fund in lieu of #660 – Sanitary Replacement Fund

**What does action accomplish?:** Amends the Ordinance to correct error in fund allocation

**SUMMARY EXPLANATION/BACKGROUND:**

**Contractor:** N/A

**Previous District Contract:** Yes

**Consultant:** Kuhlmann Design Group, Inc.  
66 Progress Parkway  
Maryland Heights, MO 63043

**Agency:** N/A

**Number of proposers:** 3 (AMEC Infrastructure, Inc., CDG Engineers, Architects, Planners, Inc., and Kuhlmann Design Group, Inc.)

**Appropriation Amount:** \$305,000.00

**Designer's Estimate:** N/A

**MBE/WBE Participation:** 30.54% - Engineering Design Source, Inc. – MBE

**Plan Approval Date:** N/A

**Type of Contract:** Lump Sum

**Properties Affected:** Approximately 64

**Properties Benefiting:** Approximately 97

**Designed by:** N/A

This project consists of the design and preparation of construction documents for approximately 20,000 feet of 2-inch to 4-inch diameter low-pressure force main sewers, 730 feet of 8-inch diameter gravity sewer, and appurtenances. This project will provide for the elimination of septic tanks and provide sanitary service for approximately 97 properties. The preliminary construction cost estimate is \$1,660,000.00. The non-construction costs are 15% of the total estimated program costs. The design costs are 17% of the estimated construction costs.

**FUNDING/COST SUMMARY:**

**Budgeted:** Capital Improvement Program

**Budget Year:** FY2007, Pg. 36

**Amount:** \$300,000

**Fund Name:** #102 – Improvement Fund

**Additional Comments:** Ordinance No. 12287, adopted August 31, 2006, appropriated funds for the referenced project from the #660 – Sanitary Replacement Fund in error. Funds should have been appropriated from the #102 – Improvement Fund. This Ordinance will correct the error.

**PREVIOUS BOARD ACTION RELATED TO THIS ACTION:** 5/11/06 – Res. No. 2643 – Approving a list of proposed expenditures that included this project for the Capital Improvement and Replacement Program as a result of the Program Planning efforts.

05/11/06 – Ord. No. 12196 – Established Subdistrict No. 2003144 (Kehrs Mill Trails Subdivision Sanitary Sewers)

08/31/06 – Ord. No. 12287 – Kuhlmann Design Group, Inc. – Design contract

**AGENDA ITEM NUMBER:** 29 – Proposed Ord. No. 17-08

**NAME OF PROJECT:** Watershed Facility Planning (E-1216 & 2007139)

**LOCATION:** District-wide

**TYPE OF PROJECT:** Planning

**DEPARTMENT REQUESTING ACTION:** Engineering

**REQUESTED ACTION:**

**Why is this action necessary?:** Appropriates funds and authorizes staff to enter into an engineering contract  
**What does action accomplish?:** Implements operational plan to augment District staff in providing planning services for CIRP

**SUMMARY EXPLANATION/BACKGROUND:**

**Contractor:** N/A

**Previous District Contract:** Yes

**Consultant:** Jacobs Engineering Group Inc.  
501 No. Broadway  
St. Louis, MO 63102

**Agency:** N/A

**Number of proposers** 2 (Camp Dresser & McKee Inc. and Jacobs Engineering Group Inc.)

**Appropriation Amount:** \$6,600,000.00

**Designer's Estimate:** N/A

**MBE/WBE Participation:** 30.0%  
Kwame Building Group, Inc. – 5.45% - MBE  
ABNA Engineering, Inc. – 15.8% - MBE  
PMA Engineering – 3.4% - WBE  
Civil Design, Inc. – 5.35% - WBE

**Plan Approval Date:** N/A

**Type of Contract:** Cost Plus Fixed Fee

**Properties Affected:** N/A

**Properties Benefiting:** N/A

**Designed by:** N/A

This ordinance appropriates funds and authorizes the District to enter into a contract with Jacobs Engineering Group Inc. The purpose of the contract is to provide the necessary planning staff of 150 individuals (34 FTEs) to support the District's planning staff to maintain the District's planning program for the following services:

- Combine Sewer Overflow (CSO) Program
  1. Complete annual Nine Minimum Control update report
  2. Participate in public involvement program and financial capabilities study
  3. Continue water quality sampling and data analysis
  4. Complete level 2 screening with (CSO) alternatives and cost performance analysis, considering water quality standards for Maline Creek, Deer Creek, Black Creek, Upper River Des Peres, and the Mississippi River as part of the Long Term Control Plan.
  5. Continue to update, refine, and enhance the Water Quality and Hydraulic Models as required for implementation of the Long Term Control Plan.
- Sanitary Sewer Overflow (SSO) Program
  1. Complete 50-60 preliminary designs
  2. Complete at least 6 of 18 HYDRA watershed models
  3. Continue to organize and update 10 of 18 watershed models
  4. Assist in the management and analysis of 80-90 I/I reports

5. Continue to assist in development of watershed plans for Coldwater Creek, Deer Creek, Maline Creek, Gravois Creek, and University City watersheds.
6. Assist in the initiation of watershed planning for Creve Coeur Creek, Mackenzie Creek, Mattese Creek, Grand Glaize Creek, Fishpot Creek, Martigney Creek, Fee Fee Creek, Spanish Lake Creek, Watkins Creek, Fenton Creek, Kiefer Creek, Bonfils Creek, and Caulks Creek watershed.
7. Provide support for the Mississippi River UAA

- Continue providing resources and support to address regulatory requests and ten (10) other smaller technical tasks.

Resources may be adjusted as required by program needs.

#### **FUNDING/COST SUMMARY:**

**Budgeted:** Capital Improvement Program

**Budget Year:** FY2008, Pg. 24

**Amount:** \$6,600,000

**Fund Name:** #660 – Sanitary Replacement Fund

**Additional Comments:** The watershed planning with a consultant is proposed to continue with the program until FY2011 with two option years until FY2013. The early planning and investigations provide the basis for design and construction that will occur many years into the future. In addition, regulatory issues are constantly changing. Therefore, the planning consultant will provide expertise and resources to assist the District to meet the regulatory challenges. With the planning consultant and the District coordinating their efforts, the program can continue to be developed with solid, factual, and thorough engineering foundation to assure cost-effective and accurate solutions to the health and safety issues facing the community. Additional funds for planning services are identified in the FY2008-2012 CIRP.

Prior Watershed Planning accomplishments include: Issued to the EPA: calibration and verification of the RDP and Bissell Point Hydraulic models, water quality report, water quality modeling report, four (4) CSO Nine Minimum Control annual update reports, SSO control work plan and assisted in two 308 responses for the CSO and SSO program; utilized 82 Jacobs' personnel and 96 subconsultant personnel resulting in 36 FTEs during the planning period; completed 170 preliminary studies with another 60 studies underway; provided resources to assist with I-64 reconstruction coordination of Betterments and conflicts; provided 72 technical reviews and participated in 168 meetings for preliminary design and design projects; reviewed and categorized over one million feet of CCTV video tape; conducted CSO alternatives workshop and level one screening of CSO alternatives; assisted with vendor management of two I/I consultants, two CCTV vendors, one flow metering vendor, and one radar rainfall vendor; and developed a technical Memorandum Manual outlining watershed planning procedures and various support in 31 areas of technical expertise.

Contracted planning resources utilized: Combine Sewer Area I/I Assessment, Separate Sewer Area I/I Assessment, Combine Sewer Area Flow Metering & Monitoring, Separate Sewer Area Flow Metering & Monitoring, Modeling, CCTV Inspection, Radar Rainfall Data, and General Services Surveying.

**PREVIOUS BOARD ACTION RELATED TO THIS ACTION:** 5/10/07 – Res. No. 2708 – Approving a list of proposed expenditures that included this project for the Capital Improvement and Replacement Program as a result of the Program Planning efforts.

**AGENDA ITEM NUMBER:** 30 – Proposed Ord. No. 18-08

**NAME OF PROJECT:** Sappington Creek Meath to Gravois (GCXR-110) (E-1145-5 & 2005043)

**LOCATION:** North of Kamping Lane and east of Meath Drive in unincorporated St. Louis County, Missouri

**TYPE OF PROJECT:** Design of storm channel

**DEPARTMENT REQUESTING ACTION:** Engineering

**REQUESTED ACTION:**

**Why is this action necessary?:** Appropriates additional funds and authorizes staff to amend a design contract  
**What does action accomplish?:** Provides additional funds for the design of a CIP project

**SUMMARY EXPLANATION/BACKGROUND:**

**Contractor:** N/A

**Previous District Contract:** Yes

**Consultant:** Reitz & Jens Inc.  
1055 Corporate Square Drive  
St. Louis, MO 63132

**Agency:** N/A

**Number of bidders:** N/A

**Low Bid:** N/A

**High Bid:** N/A

**Appropriation Amount:** \$83,000.00

**District's Estimate:** N/A

**MBE/WBE Participation:** 15.47% (28.3% for the total contract)  
Kowelman Engineering, Inc. – 15.47% - WBE

**Plan Approval Date:** N/A

**Type of Contract:** Cost Plus Fixed Fee

**Properties Affected:** 5

**Properties Benefiting:** 7

**Designed by:** N/A

This ordinance appropriates supplemental funds and authorizes the District to enter into Amendment No. 5 with Reitz & Jens Inc. This project consists of the design and preparation of construction documents for approximately 870 feet of heavy stone bank stabilization, rock wedge slope protection and biostabilization. This project will alleviate flooding and severe erosion for approximately five properties. The amended design appropriation is \$458,000. The initial appropriation was for a Pre-design Study for Sappington Creek between Gravois Creek and Meath. This appropriation is for the final design for the highest priority channel repair project evaluated, referred as Sappington Creek at Kamping Lane Storm Channel Improvements (2003034).

**FUNDING/COST SUMMARY:**

**Budgeted:** Capital Improvement Program

**Budget Year:** FY2008, Pg. 71

**Amount:** \$80,000

**Fund Name:** #571 – Gravois Creek OMCI

**Additional Comments:** The appropriation for design services is \$3,000 above the proposed funding presented in the CIP Budget Supplement. The appropriation included \$19,000 for construction phase services. These services include construction field surveys, review of shop drawings and submittals, responding to design questions and changes during construction. Pre-design also identified additional capital projects valued at \$1,000,000, 46 infrastructure repair locations, and one potential floodproofing/buyout area below the 15-year floodplain. Future projects will be designed by in-house staff or through the RFP process.

Contracted planning resources utilized: Stormwater Facility Planning, Modeling, and Radar Rainfall Data.

**PREVIOUS BOARD ACTION RELATED TO THIS ACTION:**

09/08/05 – Ord. No. 12075 – Amount: \$375,000 – Reitz & Jens Inc. – Pre-design contract

**AGENDA ITEM NUMBER:** 31 – Proposed Ord. No. 19-08

**NAME OF PROJECT:** Easement Acquisition for Combined/Sanitary Projects (FY2008) (2005115)

**LOCATION:** Entire District

**TYPE OF PROJECT:** Easement acquisition

**DEPARTMENT REQUESTING ACTION:** Engineering

**REQUESTED ACTION:**

**Why is this action necessary?:** Appropriates additional funds for staff to acquire necessary easement rights in order to construct combined and sanitary sewer projects

**What does action accomplish?:** Allows for easement acquisition required to implement the District's CIRP

**SUMMARY EXPLANATION/BACKGROUND:**

**Contractor:** N/A

**Previous District Contract:** N/A

**Consultant:** N/A

**Agency:** N/A

**Number of bidders:** N/A      **Low Bid:** N/A

**High Bid:** N/A

**Appropriation Amount:** \$1,200,000.00

**District's Estimate:** N/A

**MBE/WBE Participation:** N/A

**Plan Approval Date:** N/A

**Type of Contract:** N/A

**Properties Affected:** N/A

**Properties Benefiting:** Entire District

**Designed by:** N/A

This ordinance appropriates funds for staff to acquire necessary easement rights in order to construct combined and sanitary sewer projects related to the CIRP.

**FUNDING/COST SUMMARY:**

**Budgeted:** Capital Improvement Program

**Budget Year:** FY2008, Pg. 39

**Amount:** \$1,200,000

**Fund Name:** #660 – Sanitary Replacement Fund

**Additional Comments:** N/A

**PREVIOUS BOARD ACTION RELATED TO THIS ACTION:** N/A

**AGENDA ITEM NUMBER:** 32 – Proposed Ord. No. 20-08

**NAME OF PROJECT:** Intergovernmental Agreement – Levee Districts, Contracting for Various Stormwater Services

**LOCATION:** St. Louis County

**TYPE OF PROJECT:** Intergovernmental Agreement

**DEPARTMENT REQUESTING ACTION:** General Counsel

**REQUESTED ACTION:**

**Why is this action necessary?:** Allows MSD to enter an agreement with the Levee Districts

**What does action accomplish?:** Allows Levee Districts to perform various stormwater services within the Levee District boundaries under an agreement with MSD.

**SUMMARY EXPLANATION/BACKGROUND:**

**Contractor:** N/A

**Previous District Contract:** N/A

**Consultant:** N/A

**Agency:** N/A

**Number of bidders:** N/A      **Low Bid:** \$ N/A

**High Bid:** \$ N/A

**Appropriation Amount:** \$ N/A

**District's Estimate:** \$ N/A

**MBE/WBE Participation:** N/A %

**Plan Approval Date:** N/A

**Type of Contract:** N/A

**Properties Affected:** N/A

**Properties Benefiting:** N/A

**Designed by:** N/A

The District will enter into an agreement with the Levee Districts whereby they will provide various stormwater services within the Levee District boundaries under agreement with MSD. The stormwater services to be provided by the Levee Districts consist of most of the “basic services” included in the stormwater portion of MSD’s Rate Proposal except for the activities included in the area’s Phase II stormwater permit. In exchange for providing these services, the Levee Districts will be initially provided a 95% credit for the impervious area charges within the Levee District boundaries associated with “basic services”. The agreement includes provisions for adjustments to the credit level if the cost or scope of “basic service” levels change and for MSD to take over various stormwater services in the future if the Levee Districts are no longer able or willing to provide those services.

**FUNDING/COST SUMMARY:**

**Budgeted:** N/A

**Budget Year:** N/A

**Amount:** N/A

**Fund Name:** N/A

**Additional Comments:** N/A

**PREVIOUS BOARD ACTION RELATED TO THIS ACTION:** None

**AGENDA ITEM NUMBER:** 33 – Proposed Ord. No. 21-08

**NAME OF PROJECT:** Salary of the Executive Director

**LOCATION:** N/A

**TYPE OF PROJECT:** N/A

**DEPARTMENT REQUESTING ACTION:** N/A

**REQUESTED ACTION:**

**Why is this action necessary?:** District Charter requires that the Executive Director’s salary be set by ordinance.  
**What does action accomplish?:** Enacts ordinance to set Executive Director’s salary.

**SUMMARY EXPLANATION/BACKGROUND:**

**Contractor:** N/A **Previous District Contract:** N/A

**Consultant:** N/A

**Agency:** N/A

**Number of bidders:** N/A **Low Bid:** N/A **High Bid:** N/A

**Appropriation Amount:** N/A **District’s Estimate:** N/A

**MBE/WBE Participation:** N/A

**Plan Approval Date:** N/A **Type of Contract:** N/A

**Properties Affected:** N/A **Properties Benefiting:** N/A

**Designed by:** N/A

**FUNDING/COST SUMMARY:** N/A

**Budgeted:** N/A **Budget Year:** N/A **Amount:** N/A

**Fund Name:** N/A

**Additional Comments:** Section 8.070 of the District Charter requires that the salary of the Executive Director be set by ordinance. This ordinance increases the salary for the position of Executive Director to \$185,947.00

**PREVIOUS BOARD ACTION RELATED TO THIS ACTION:**

- 6/10/04 – Ord. No. 11749 – Establishing the salary of the Executive Director
- 7/14/05 – Ord. No. 12034 – Annual salary adjustment
- 8/10/06 – Ord. No. 12273 – Annual salary adjustment

**AGENDA ITEM NUMBER:** 34 – Proposed Ord. No. 22-08

**NAME OF PROJECT:** Warson Road at Two Mile Creek (Bridge Replacement), MSD Project No. 25854-01

**LOCATION:** Warson Road at Two Mile Creek

**TYPE OF PROJECT:** Easement vacation

**DEPARTMENT REQUESTING ACTION:** Engineering

**REQUESTED ACTION:**

**Why is this action necessary?:** Vacates existing easement

**What does action accomplish?:** Vacates two existing easements on a residential lot

**SUMMARY EXPLANATION/BACKGROUND:**

**Contractor:** N/A

**Previous District Contract:** N/A

**Consultant:** N/A

**Agency:** N/A

**Number of bidders:** N/A      **Low Bid:** N/A

**High Bid:** N/A

**Appropriation Amount:** N/A

**Designer's Estimate:** N/A

**MBE/WBE Participation:** N/A

**Plan Approval Date:** N/A

**Type of Contract:** N/A

**Properties Affected:** N/A

**Properties Benefiting:** N/A

**Designed by:** N/A

	Yes	No	Not Known	N/A
• Are sewers in the Easement to be Vacated?	___	<u>X</u>	___	
• Were sewers ever in the Easement?	<u>X</u>	___	___	
• Is there future use for the Easement?	___	<u>X</u>	___	
• Did the District pay for the Easement?	___	<u>X</u>	___	
• Is the Easement Vacation Plat attached?	<u>X</u>	___	___	

**COMMENTS:**

The District has been requested to vacate its rights to two easements after sewers were abandoned when the Warson Road bridge was replaced by the City of Ladue at no cost to the District. The District has no further use for the existing easements being vacated.

**FUNDING/COST SUMMARY:**

**Budgeted:** N/A

**Budget Year:** N/A

**Amount:** N/A

**Fund Name:** N/A

**Additional Comments:** N/A

**PREVIOUS BOARD ACTION RELATED TO THIS ACTION:** N/A

**AGENDA ITEM NUMBER:** 35 – Proposed Ord. No. 23-08

**NAME OF PROJECT:** Old Sappington Villas, MSD Project No. 26088

**LOCATION:** Old Sappington & Sappington

**TYPE OF PROJECT:** Easement vacation

**DEPARTMENT REQUESTING ACTION:** Engineering

**REQUESTED ACTION:**

**Why is this action necessary?:** Vacates existing easement  
**What does action accomplish?:** Vacates eight existing easements

**SUMMARY EXPLANATION/BACKGROUND:**

**Contractor:** N/A **Previous District Contract:** N/A

**Consultant:** N/A

**Agency:** N/A

**Number of bidders:** N/A **Low Bid:** N/A **High Bid:** N/A

**Appropriation Amount:** N/A **Designer's Estimate:** N/A

**MBE/WBE Participation:** N/A

**Plan Approval Date:** N/A **Type of Contract:** N/A

**Properties Affected:** N/A **Properties Benefiting:** N/A

**Designed by:** N/A

	Yes	No	Not Known	N/A
• Are sewers in the Easement to be Vacated?	___	<u>X</u>	___	
• Were sewers ever in the Easement?	<u>X</u>	___	___	
• Is there future use for the Easement?	___	<u>X</u>	___	
• Did the District pay for the Easement?	___	<u>X</u>	___	
• Is the Easement Vacation Plat attached?	<u>X</u>	___	___	

**COMMENTS:**

The District has been requested to vacate its rights to eight easements on five lots after sewers were relocated at no cost to the District. The District did not pay for these easements. The District has no further use for these easements.

**FUNDING/COST SUMMARY:**

**Budgeted:** N/A **Budget Year:** N/A **Amount:** N/A

**Fund Name:** N/A

**Additional Comments:** N/A

**PREVIOUS BOARD ACTION RELATED TO THIS ACTION:** N/A

**AGENDA ITEM NUMBER:** 36 – Proposed Ord. No. 24-08

**NAME OF PROJECT:** Resubdivision of Adjusted Lot 5 of West Palisades – Lots 5C & 5D (Pierson Property)

**LOCATION:** Palisades 2760' S. of Lookout Mountain

**TYPE OF PROJECT:** Easement vacation

**DEPARTMENT REQUESTING ACTION:** Engineering

**REQUESTED ACTION:**

**Why is this action necessary?:** Vacates existing easement  
**What does action accomplish?:** Vacates an existing easement

**SUMMARY EXPLANATION/BACKGROUND:**

**Contractor:** N/A **Previous District Contract:** N/A  
**Consultant:** N/A  
**Agency:** N/A  
**Number of bidders:** N/A **Low Bid:** N/A **High Bid:** N/A  
**Appropriation Amount:** N/A **Designer's Estimate:** N/A  
**MBE/WBE Participation:** N/A  
**Plan Approval Date:** N/A **Type of Contract:** N/A  
**Properties Affected:** N/A **Properties Benefiting:** N/A  
**Designed by:** N/A

	Yes	No	Not Known	N/A
• Are sewers in the Easement to be Vacated?	_____	<u>  X  </u>	_____	
• Were sewers ever in the Easement?	_____	<u>  X  </u>	_____	
• Is there future use for the Easement?	_____	<u>  X  </u>	_____	
• Did the District pay for the Easement?	_____	<u>  X  </u>	_____	
• Is the Easement Vacation Plat attached?	<u>  X  </u>	_____	_____	

**COMMENTS:**

The District has been requested to vacate its rights to a ten foot (10') wide easement after consolidation of Lots 5C and 5D at no cost to the District. There are no sewers in the easement on these residential lots. The District has no further use for the easement.

**FUNDING/COST SUMMARY:**

**Budgeted:** N/A **Budget Year:** N/A **Amount:** N/A  
**Fund Name:** N/A  
**Additional Comments:** N/A

**PREVIOUS BOARD ACTION RELATED TO THIS ACTION:** N/A